# Merchant Tip of the Month

### With Daylight Saving Time this weekend >>

## Please update Terminal Clocks

#### **Text instructions for Verifone VX520**

- > At the Sale screen, press Enter (green button, lower right)
- Select "Setup"
- > Type Password: 11739, then press Enter
- > Scroll (using far left purple button) to Date/Time and select it
- > Per prompt, enter the date (mmddyyyy), then press Enter
- > Input the time (military time), then press Enter
- Press Cancel (red button, lower left) until returned to Sale screen

### Video Instructions for Verifone / Ingenico

- https://vimeo.com/122023874
  - > Verifone terminal: at the 1 minute mark
  - Ingenico terminal: at the 2 minute and 45 seconds mark

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Questions? Please contact Merchant Services at merchantservices@umich.edu.

