



Single PG budget reallocations require a 2-tier approval process that begins with the SAPOC and ends with the corresponding Sponsored Programs Coordinator (SPC). Should additional approvals be necessary, the SAPOC will need to contact their (SPC) to have additional approvers inserted within the workflow. Anytime the SAPOC is not the Creator of the budget reallocation, the SAPOC has the ability to insert additional approvers into the workflow. PLEASE NOTE: The determination to add approvers to the workflow is a unit business process decision. Additional approvers outside of the SAPOC and SPC are not required.