

Biweekly Pay Frequency – Associated Deadlines in 2021

Pay Period	Pay Dates	HR Workflow Final Approval Deadline at 7:00 PM on	Employee Self-service Updates for Timesheets, Direct Deposit, and W-4 Tax Information Deadlines at 7pm on	Timekeeper Entry and Self-service Approver Deadlines at 10am on	Gross Pay Registers Available on
12-27-20 - 01-09-21	01-15-21	01-11-21	01-11-21	01-12-21	01-13-21
01-10-21 - 01-23-21	01-29-21	01-25-21	01-25-21	01-26-21	01-27-21
01-24-21 - 02-06-21	02-12-21	02-08-21	02-08-21	02-09-21	02-10-21
02-07-21 - 02-20-21	02-26-21	02-22-21	02-22-21	02-23-21	02-24-21
02-21-21 - 03-06-21	03-12-21	03-08-21	03-08-21	03-09-21	03-10-21
03-07-21 - 03-20-21	03-26-21	03-22-21	03-22-21	03-23-21	03-24-21
03-21-21 - 04-03-21	04-09-21	04-05-21	04-05-21	04-06-21	04-07-21
04-04-21 - 04-17-21	04-23-21	04-19-21	04-19-21	04-20-21	04-21-21
04-18-21 - 05-01-21	05-07-21	05-03-21	05-03-21	05-04-21	05-05-21
05-02-21 - 05-15-21	05-21-21	05-17-21	05-17-21	05-18-21	05-19-21
05-16-21 - 05-29-21	06-04-21	05-31-21	05-31-21	06-01-21	06-02-21
05-30-21 - 06-12-21	06-18-21	06-14-21	06-14-21	06-15-21	06-16-21
06-13-21 - 06-26-21	07-02-21	06-28-21	06-28-21	06-29-21	06-30-21
06-27-21 - 07-10-21	07-16-21	07-12-21	07-12-21	07-13-21	07-14-21
07-11-21 - 07-24-21	07-30-21	07-26-21	07-26-21	07-27-21	07-28-21
07-25-21 - 08-07-21	08-13-21	08-09-21	08-09-21	08-10-21	08-11-21
08-08-21 - 08-21-21	08-27-21	08-23-21	08-23-21	08-24-21	08-25-21
08-22-21 - 09-04-21	09-10-21	09-06-21	09-06-21	09-07-21	09-08-21
09-05-21 - 09-18-21	09-24-21	09-20-21	09-20-21	09-21-21	09-22-21
09-19-21 - 10-02-21	10-08-21	10-04-21	10-04-21	10-05-21	10-06-21
10-03-21 - 10-16-21	10-22-21	10-18-21	10-18-21	10-19-21	10-20-21
10-17-21 - 10-30-21	11-05-21	11-01-21	11-01-21	11-02-21	11-03-21
10-31-21 - 11-13-21	11-19-21	11-15-21	11-15-21	11-16-21	11-17-21
11-14-21 - 11-27-21	12-03-21	11-29-21	11-29-21	11-30-21	12-01-21
11-28-21 - 12-11-21	12-17-21	12-13-21	12-13-21	12-14-21	12-15-21
12-12-21 - 12-25-21	12-30-21	12-26-21	12-26-21	12-27-21	12-28-21
	Early Deadline	Early Deadline	Early Deadline	Early Deadline	Early Availability

_____ Data Entry/approval available again when Gross Pay Register available. _____